HARRIS MIDDLE SCHOOL

CHARGES AND REMISSIONS POLICY

AUTUMN TERM 2009

CHAIR OF GOVERNORS: _____

MINUTED: _____

DATE OF REVIEW: **AUTUMN TERM 2010**

Harris Middle School

Charging and Remissions Policy

ADDITIONAL ACTIVITIES ORGANISED FOR PUPILS
CHARGES AND REMISSIONS

A. **INTRODUCTION**

1. The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences can make towards pupils' personal and social education.

2. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

B. **CHARGES**

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school

3. School Journeys in School Hours

   If such visits are organised, a charge would be make for the board and lodging element of residential activities deemed to take place within school hours:

   Full costs for day visits, such as during Activities Week or visits to the cinema etc.

4. Activities outside School Hours

   The full cost to each pupil of the following activities deemed to be optional extras taking place outside school hours:

   Day visits to France, occasional payments towards cost of material used in Art, DT and ICT after school clubs.

5. Instrumental Music Tuition

No charges made at present.

The cost of purchase or hire of instruments, material, equipment or clothing (or the provision of them by parents) for the following activities:

Cost of ingredients for Food Technology

The Governing Body may charge for materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

6. General

i) The Governing Body may, from time to time, amend the categories of activity for which a charge may be made.

ii) Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

C. **REMISSIONS**

7. Where the parents of a pupil are in receipt of:

- Income support
- Income-based Job Seekers Allowance
- Child Tax Credit (TC 602), no Working Tax Credit and an annual income that does not exceed £13,230.
- Supported under Part VI of the Immigration and Asylum Act 1999

The Governing Body will remit the full cost of board and lodgings for any residential activity that it organises for the pupil if the activity is deemed to take place within the school hours or where it forms part of the syllabus for a prescribed public examination or the National Curriculum

In other circumstances, there may be cases of family hardship which makes it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation of remission will be made by the Headteacher.